

Agenda for APC Meeting

Wednesday February 8, 2017

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Cindy Swanson

Attended:	Absent:
Marie Stark	Cindy Arnold
Cindy Swanson	Kim Plante
Trent Knoles	Karen Smith
Kerryn DeVerteuil	
Kate Kennedy	
Belinda MacKinnon	
Miranda Schober	
Kasia Panczyszn	
Tim Nehring	

- Approval of the minutes from January 2017. Once approved, Karen will send to IFTA Inc. for posting.
 - Approval of minutes: Kerryn motioned to approve the minutes, Kasia seconded the motion, all voted to pass the minutes unanimously.
- 1Q17 Board Meeting held in Arizona
 - Three new Board members: Rick LaRose (CT), Rick Taylor (KY) and Antoinette Tannous (QC).
 - There has been some shuffling of liaisons throughout the Board, Trent and Cindy are still working with the APC.
 - 2018 Funding will be available for one additional staff member from each jurisdiction to attend a meeting of their choice; i.e., ABM, Law Enforcement Manager's Workshop, Audit Workshop, or Attorneys Section Meeting.
 - 2018 Manager's Workshop may be in Phoenix; however it is not secured yet
 - The 2018 ABM will be held in June in Arizona
 - Clearinghouse Advisory Committee is currently meeting face-to-face in Arizona
- Cindy Arnold suggested that the APC entertain the idea of bringing on a 2nd Vice Chair. This would provide continuity when the Chair rolls off in October 2017. Having a 2nd Vice Chair would help with succession planning. The Chair would represent APC, the Vice Chair would be 2nd in line and the 2nd Vice Chair would be considered third in line with succession planning for the APC Chair. Trent will follow up on the question of who will vote in the 2nd Vice Chair.

- Workshop Planning
 - Survey Presentation topics are out. Please make sure to take the time to vote on your suggested topics for the Manager's workshop. You want to make sure your jurisdiction is represented and topics of interest are included.
 - Next meeting we will have narrowed down the presentations so make sure to complete the survey now.
 - Current presentations moving forward from the APC; Alternate Fuel, How to Improve Compliance in Your Jurisdiction (may be a breakout topic), How to Handle Un-receipted Fuel, and Clark Snelson from Utah has agreed to do an attorney presentation.
 - A request was made to have a break-out or presentation on Marijuana Laws- How Are They Affecting Your Jurisdiction, and confirmation was made that we will be having a Trafficking presentation again this year and that the marijuana laws are already on the list of topics that will be presented.
 - Kerryn is going to a meet with MS DOT on Human Trafficking and the M&M Blitz within their jurisdiction. He stated this may be resource for the workshop if needed since they have had a trafficking case recently. Marie will let the LEC know since they are overseeing the Human Trafficking presentation and M&M Blitz.
- Marie thanked the APC for their feedback on the question of how jurisdictions handle incorrect returns filed by taxpayers. She will provide the feedback to West Virginia.
- Ballots
 - LEC is working on a new ballot regarding requirements that need to be in place before electronic credentialing can happen. LEC will be looking for support from the APC.
 - APC members should share any possible ballot ideas to the committee. Deadline to submit ballot proposals to the Board is in April.
- Next Meeting: March 8, 2017